

**DOCUMENT TRANSMITTAL ACKNOWLEDGMENT**

**TO:** U.S. EPA  
Response and Prevention Branch  
1445 Ross Avenue  
Dallas, TX 75202-2733

**FROM:** Texas Commission on Environmental Quality (TCEQ)  
Superfund Community Relations Liaison  
John Flores  
12100 Park 35 Circle, Building D  
Austin, TX 78753

I acknowledge that I have received the following Document(s) for the Administrative Record from the U.S. EPA Region 6 Office pertaining to the "Vermiculite Products Site-Cityside Homes Property Site, Houston, Harris County, Texas - Volume 1 of 1

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please return form to:

U.S. Environmental Protection Agency  
Attn: Jo Horner (6SF)  
Response and Prevention Branch  
1445 Ross Avenue  
Dallas, TX 75202-2733

OR

Email your acknowledgement of receipt of Document(s) to:  
Jo Horner at [horner.jo@epa.gov](mailto:horner.jo@epa.gov)

Please copy the above acknowledgement statement into your email before sending.



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 6  
1445 ROSS AVENUE, SUITE 1200  
DALLAS TX 75202-2733

JUL 14 2015

Texas Commission on Environmental Quality (TCEQ)  
Superfund Community Relations Liaison  
John Flores  
12100 Park 35 Circle, Building D  
Austin, TX 78753

RE: Administrative Record for Removal Action at the Vermiculite Products Site-Cityside Homes Property Site, Houston, Harris County, Texas

Dear Mr. Flores:

The U. S. Environmental Protection Agency (EPA) appreciates having the Texas Commission on Environmental Quality (TCEQ) as one of the designated Administrative Record facilities for the Vermiculite Products Site-Cityside Homes Property Site (Site). Please place the enclosed Administrative Record at your facility to be available for public review.

EPA may send supplemental volumes and indexes to you, to be placed with the initial record file. The record file should be treated as a non-circulating reference. The records should not be removed from your facility, but may be photocopied. If documents become damaged or lost, please contact this office for replacements.

The Agency is required by law to make Administrative Records available to the public at or near a facility at issue. The Administrative Record consists of information upon which EPA bases its selection of response action for a particular removal site. The availability of these records will provide the public the opportunity to comment constructively on site activities and to understand the issues relating to the selection of the response action.

Enclosed also is a fact sheet and other documentation to assist you and your staff in answering questions by the public concerning Administrative Records for selection of removal actions.

To verify the receipt of the Administrative Record file, we would appreciate your completion of the attached Document Transmittal Acknowledgement form. For a more prompt and efficient reply, please copy the acknowledgement portion of the form into an email and forward to [horner.jo@epa.gov](mailto:horner.jo@epa.gov).

Received

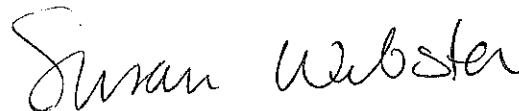
JUL 15 2015

Superfund Section

Thank you for your cooperation with the EPA in serving as a Field Repository. If you have any questions or comments, please contact, Jo Horner, 6SF/SEE at 214-665-7366.

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Sincerely,

A handwritten signature in cursive script that reads "Susan Webster".

Susan Webster  
Chief, Removal Section

Enclosures:



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

REGION 6  
1445 ROSS AVENUE, SUITE 1200  
DALLAS TX 75202-2733

**FACT SHEET**

**Administrative Records in Local Repositories**

The "administrative record" is the collection of documents which form the basis for the selection of a response action at a removal site. Under section 113(K) OF THE Comprehensive Environmental Response, Compensation, and Liability Act CERCLA), as amended by the Superfund Amendments and Reauthorization Act (SARA). EPA is required to establish an administrative record for every CERCLA response action and to make a copy of the administrative record file available at or near the site.

The administrative record file will be available for public review during normal business hours. The record file is treated as a non-circulating reference document. Individuals may photocopy any documents contained in the record file, according to the photocopying procedures at the local repository.

The administrative record file will be maintained at the local repository until further notice. Documents may be added to the record file as the site work progresses. EPA may send supplemental volumes and indexes to the local repository to be placed with the initial record file.

The Agency may hold formal public comment periods at certain stages of the response process. The public is urged to use these formal review periods to submit their written comments. EPA welcomes written comments at any time on documents contained in the administrative record file. Please send any such comments to:

U.S. Environmental Protection Agency  
Removal Administrative Record Coordinator  
Prevention and Response Branch (6SF-PR)  
1445 Ross Avenue  
Dallas, TX 75202-2733

ORIGIN D:GVTA (214) 665-2126  
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TOEROCK  
1445 ROSS AVE  
SUITE 1200  
GARLAND, TX 75044  
UNITED STATES US

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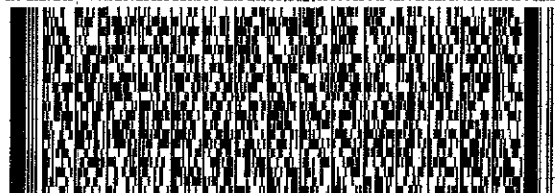
TO JOHN FLORES  
TCEQ  
12100 PARK 35 CIRCLE, BLDG D

AUSTIN TX 78753

(832) 393-2140  
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PO:

REF: 7.1.6.02.002.0204.A6Q9.00

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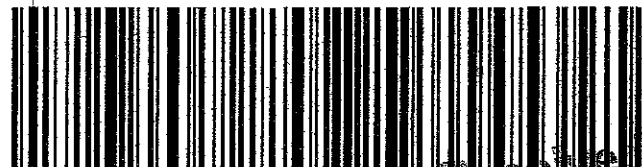
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